

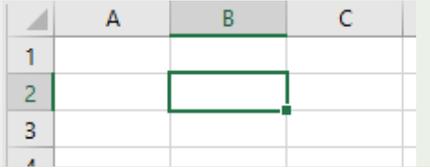
GGA- Computing Knowledge Organiser for Year 3- Excel – Summer A

Vocabulary

Cell	The name given to each box on Excel.
Row	A horizontal line of cells. Numbers denote rows in Excel.
Column	A vertical line of cells. Letters denote rows in Excel.
Cell Reference	A unique letter and number combination use to identify a cell. C2 would be in Column C Row 2 .
Graph/Chart	A visual representation of data.
Border	A line that can be placed around the outline a cell.

Skills that I am going to learn.

<p>Know how to open a Spreadsheet.</p> <p>I can open a new spreadsheet on Microsoft Excel.</p> 	<p>Know about the uses of a spreadsheet.</p> <p>I understand potential uses of spreadsheets.</p> 	<p>Know how to input data to a spreadsheet.</p> <p>I can organise data onto a Spreadsheet.</p> <table border="1"> <thead> <tr> <th>Colour</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Red</td> <td>3</td> </tr> <tr> <td>Blue</td> <td>6</td> </tr> <tr> <td>Yellow</td> <td>1</td> </tr> </tbody> </table>	Colour	Amount	Red	3	Blue	6	Yellow	1
Colour	Amount									
Red	3									
Blue	6									
Yellow	1									

<p>Know how to identify a cell reference.</p> <p>I can identify a cell using its column and row reference.</p> 	<p>Know how to format a cell.</p> <p>I can change the appearance of a cell.</p> <table border="1"> <thead> <tr> <th>Colour</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Red</td> <td>3</td> </tr> <tr> <td>Blue</td> <td>6</td> </tr> <tr> <td>Green</td> <td>1</td> </tr> </tbody> </table>	Colour	Amount	Red	3	Blue	6	Green	1
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Why are we learning this?

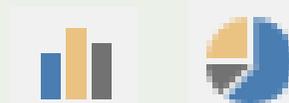
Understand how to use a spreadsheet.

Why is this important?

Spreadsheets help record numerical data.

Know how to create a graph.

I can create a graph or chart to present data.



Cell References

To find the cell reference you need to look at the name of the column and then the name of the row.

The Red Cell is in Column A and Row 3, it's cell reference is A3.

The Blue Cell is in Column B and Row 2, its cell reference is B2.

The Green Cell is in Column C and Row 4, its cell reference is C4.

	A	B	C
1			
2		Yellow	
3	Red		
4			Green

GGA- Computing Knowledge Organiser for Year 3- eSafety – Summer B

Vocabulary

	<p>The number on these symbols tell you the minimum age allowed to play the game.</p>
	<p>Games with this symbol include Violence.</p>
	<p>Games with this symbol include bad language.</p>
	<p>Games with this symbol may be frightening.</p>
	<p>Games with this symbol include discrimination.</p>
	<p>Games with this symbol promote gambling.</p>

Skills that I am going to learn.

<p>Know about PEGI Age Ratings.</p> <p>I can identify the age rating for a game.</p> 	<p>Know about PEGI Warning Symbols</p> <p>I can identify the warning symbols.</p> 	<p>Know when to speak to an adult when gaming.</p> <p>I can identify situations that I should tell an adult about.</p> 
<p>Know that taking breaks is important.</p> <p>I understand the importance of limiting screen time.</p> 	<p>Know not to meet up with people I meet gaming online</p> <p>I understand not to meet online friends in real life.</p> 	

Age Rating Symbols

PEGI Age Rating Symbols tell you the minimum age a game is suitable for.



Content Descriptors

PEGI content descriptors provide guidance to the type of content in a game..



<h3>Why are we learning this?</h3>	<h3>Why is this important?</h3>
<p>To understand potential dangers of computer games.</p>	<p>To keep us safe when playing computer games.</p>